

Environment and Energy

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Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '03</i>	<i>Total Actual '04</i>	<i>Total Approp '05</i>	<i>Total Budget '06</i>
	Environment Department	990,458	961,761	1,099,335	1,164,358
	Inspectional Services Dept	13,590,043	13,032,269	13,834,951	14,281,432
	Total	14,580,501	13,994,030	14,934,286	15,445,790

<i>Capital Budget Expenditures</i>		<i>Actual 03</i>	<i>Actual 04</i>	<i>Estimated 05</i>	<i>Projected 06</i>
	Environment Department	292,177	18,880	250,000	675,000
	Inspectional Services Dept	299,995	0	0	0
	Total	592,172	18,880	250,000	675,000

<i>External Funds Expenditures</i>		<i>Total Actual '03</i>	<i>Total Actual '04</i>	<i>Total Approp '05</i>	<i>Total Budget '06</i>
	Environment Department	109,545	1,083,902	803,519	108,437
	Inspectional Services Dept	0	13,707	3,500	3,500
	Total	109,545	1,097,609	807,019	111,937

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY06 Performance Objectives

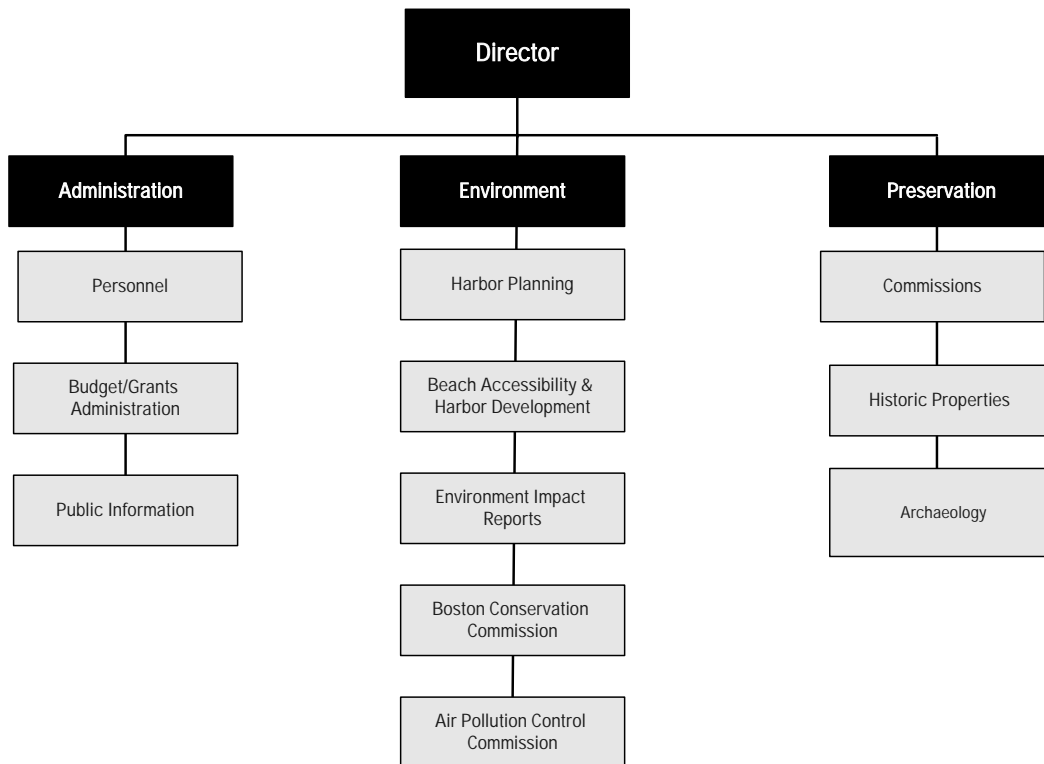
- To guarantee public access to the water's edge.
- To maximize protection of the environment by providing comments on behalf of the City on Environmental Impact Statements/Reports (EIS/Rs), Chapter 91 notifications, and other federal and state reviews.
- To preserve historic character and significant architectural features in the City.
- To protect air quality via permitting and enforcement.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '03</i>	<i>Total Actual '04</i>	<i>Total Approp '05</i>	<i>Total Budget '06</i>
	Environment	990,458	961,761	1,099,335	1,164,358
	Total	990,458	961,761	1,099,335	1,164,358

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '03</i>	<i>Total Actual '04</i>	<i>Total Approp '05</i>	<i>Total Budget '06</i>
	Boston Pollution Abatement Fund	0	3,090	37,327	50,437
	Central Artery	49,587	20,984	11,192	0
	Ground Water Well System	0	1,000,000	600,000	0
	Mayor's Green Bldg Task Force	0	0	30,000	0
	Municipal Waterway	53,158	31,246	40,000	40,000
	National Register Nomination	6,800	28,583	21,000	18,000
	Retrofit Program	0	0	64,000	0
	Total	109,545	1,083,902	803,519	108,437

<i>Selected Service Indicators</i>	<i>Actual '03</i>	<i>Actual '04</i>	<i>Approp '05</i>	<i>Budget '06</i>
Personnel Services	933,023	778,735	923,135	1,047,968
Non Personnel	57,435	183,026	176,200	116,390
Total	990,458	961,761	1,099,335	1,164,358

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, MGLA c. 9, s.26-27c as amended by Ch. 152, Acts of 1982.
- Environmental, Ord. 1968, c.14; Ord. 1970, c. 10; MGLA c. 131, s.40.
- Administration, Ch.624m, s.1-10, Acts of 1982.
- Preservation, Ch.772, Acts of 1975 as amended; 36 CFR 60; MGLA c. 40C; Ord. 1983, c. 18; Ch. 616, Acts of 1955 as amended; Ch.625, Acts of 1966 as amended.
- Generally, St. 1898, c. 410, x. 23-4, 6; Special St. 1919, c.87, s.2; St. 1953, c.473,s.1; Rev. Ord. 1961, c.4,s.8; MGLA c.41, s.82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust.

Department History

<i>Personnel Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
51000 Permanent Employees	933,023	778,735	923,135	1,047,968	124,833
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	933,023	778,735	923,135	1,047,968	124,833
<i>Contractual Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
52100 Communications	10,352	12,007	10,950	11,240	290
52200 Utilities	0	0	0	0	0
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	4,214	2,500	2,500	0
52800 Transportation of Persons	27	20	200	100	-100
52900 Contracted Services	38,137	131,147	147,000	87,000	-60,000
Total Contractual Services	48,516	147,388	160,650	100,840	-59,810
<i>Supplies & Materials</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	7,556	5,406	14,000	14,000	0
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	373	255	1,000	1,000	0
Total Supplies & Materials	7,929	5,661	15,000	15,000	0
<i>Current Chgs & Oblig</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	515	486	550	550	0
Total Current Chgs & Oblig	515	486	550	550	0
<i>Equipment</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	11,630	0	0	0
55900 Misc Equipment	474	17,861	0	0	0
Total Equipment	474	29,491	0	0	0
<i>Other</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	990,457	961,761	1,099,335	1,164,358	65,023

Department Personnel

Title	Union Code	Grade	Position	FY06 Salary	Title	Union Code	Grade	Position	FY06 Salary
Chief of Environment and Energy	CDH		1	110,302	Administrative Assistant	MYO	6	1	53,720
Commissioner	CDH		1	85,334	Archaeologist	MYO	6	1	53,720
Receptionist/Secretary	MYG	14	1	34,017	Assistant Survey Director	MYO	6	1	42,202
Executive Asst	MYO	9	1	69,636	Environ Assistant	MYO	6	2	101,718
Executive Director	MYO	9	1	51,161	Executive Secretary	MYO	6	1	53,503
Senior Planner	MYO	9	1	69,636	Preservation Planner	MYO	6	3	158,167
Principal Administrative Assistant	MYO	8	1	64,754	Administrative Assistant	MYO	5	1	36,879
					Grants Admin/Finance Spec	MYO	5	1	49,198
					Total			18	1,033,946
					Adjustments				
					Differential Payments				0
					Other				14,022
					Chargebacks				0
					Salary Savings				0
					FY06 Total Request				1,047,968

External Funds History

<i>Personnel Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
51000 Permanent Employees	40,586	15,463	24,475	39,543	15,068
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	2,868	2,287	449	4,765	4,316
51500 Pension & Annuity	3,431	2,830	1,519	3,559	2,040
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	2,175	0	5,200	1,997	-3,203
51900 Medicare	528	403	76	573	497
Total Personnel Services	49,588	20,983	31,719	50,437	18,718
<i>Contractual Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	0	0	0	0	0
52900 Contracted Services	59,958	1,062,919	771,800	58,000	-713,800
Total Contractual Services	59,958	1,062,919	771,800	58,000	-713,800
<i>Supplies & Materials</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	0	0	0
<i>Current Chgs & Oblig</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54900 Other Current Charges	0	0	0	0	0
Total Current Chgs & Oblig	0	0	0	0	0
<i>Equipment</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	109,546	1,083,902	803,519	108,437	-695,082

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. Through participation in the Harborpark Advisory Committee and various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Objectives

- To ensure compliance with parking freeze regulations in the City of Boston.
- To maximize protection of the environment by providing comments on behalf of the City on Environmental Impact Statements/Reports (EIS/Rs), Chapter 91 notifications, and other federal and state reviews.
- To preserve historic character and significant architectural features in the City.
- To guarantee public access to the water's edge.
- To protect air quality via permitting and enforcement.

Program Outcomes	Actual '03	Actual '04	Projected '05	PLoS '06
Number of permit applications responded to EIS/Rs comments	156	133	137	100
Number of project reviews for historic properties	1,956	1,985	2,009	2,400
Number of parking permits issued				250

Selected Service Indicators	Actual '03	Actual '04	Approp '05	Budget '06
Quota	17	16	17	19
Personnel Services	933,023	778,735	923,135	1,047,968
Non Personnel	57,435	183,026	176,200	116,390
Total	990,458	961,761	1,099,335	1,164,358
Noise level complaints responded to		165	126	100

External Funds Projects

Central Artery/Third Harbor Tunnel

Project Mission

The project pays for an architect to review the impact of construction on historic and cultural properties and for an archaeologist to review archaeological data discovered during the construction phases. The Environment Department provides services in the areas of design and construction contract review, construction monitoring, and environmental review and enforcement.

National Register Nomination

Project Mission

This project provides a Survey & Planning Grant to provide salary support for the Boston Landmarks Commission to retain a qualified preservation architect to review proposed projects affecting historic resources throughout the City of Boston.

Groundwater Trust

Project Mission

This project will pay for the installation of groundwater monitoring wells in various areas of the city.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

Retrofit Program

Project Mission

This grant will support an initiative to retrofit all the diesel powered tourist trolleys in the City of Boston with oxidation catalyst systems, which will reduce pollutant levels from their exhaust and serve to improve air quality in the City of Boston.

Mayor's Green Building Task Force

Project Mission

This program will assist Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the Task Force will recommend strategies and actions to promote green building and development.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by the Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking Freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310 CMR 7.33 and the Federal Clean Air Act.

Environment Department Capital Budget

Overview

Ensuring a clean, safe environment for those who live, work in or visit Boston is a top capital investment priority. Over the past several years, the city has authorized funds to clean up and conserve open space and water resources and to create new areas for passive and recreational use.

FY06 Major Initiatives

- Remediation work and coastal plantings will be completed at the Belle Island Fish Company urban wild area. The site serves as a link in East Boston Greenways to the Harbor project.

<i>Capital Budget Expenditures</i>	<i>Total Actual '03</i>	<i>Total Actual '04</i>	<i>Estimated '05</i>	<i>Total Projected '06</i>
<i>Total Department</i>	<i>292,177</i>	<i>18,880</i>	<i>250,000</i>	<i>675,000</i>

Environment Department Project Profiles

BELLE ISLAND FISH COMPANY/CONDOR STREET REMEDIATION

Project Mission

Hazardous waste cleanup and site remediation. Funds for site testing, soil removal, and soil replacement. Upgrade site to serve as link in East Boston Greenways to the Harbor project. Condor Street completed.

Managing Department, Parks and Recreation Department **Status,** In Construction

Location, East Boston

Authorizations

Source	Existing	FY06	Future	Non Capital Fund	Total
City Capital	1,490,000	125,000	0	0	1,615,000
Grants/Other	25,000	0	0	0	25,000
Total	1,515,000	125,000	0	0	1,640,000

Expenditures (Actual and Planned)

Source	Thru 6/30/04	FY05	FY06	FY07-10	Total
City Capital	463,232	200,000	600,000	351,768	1,615,000
Grants/Other	16,871	0	0	8,129	25,000
Total	480,103	200,000	600,000	359,897	1,640,000

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition including the East Boston Greenway.

Managing Department, Parks and Recreation Department **Status,** Ongoing Program

Location, Citywide

Authorizations

Source	Existing	FY06	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/04	FY05	FY06	FY07-10	Total
City Capital	443,835	50,000	75,000	931,165	1,500,000
Grants/Other	0	0	0	0	0
Total	443,835	50,000	75,000	931,165	1,500,000

Inspectional Services Department Operating Budget

William J. Good III, Acting Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department is to serve the public by protecting the health, safety and environmental stability of Boston's business and residential communities. To this end, the Department consistently and fairly administers public health, safety, land use, and environmental regulations throughout the City of Boston. The Department will continue to use its resources to promote the quality of life in Boston's neighborhoods by providing public information, education, and emergency services.

FY06 Performance Objectives

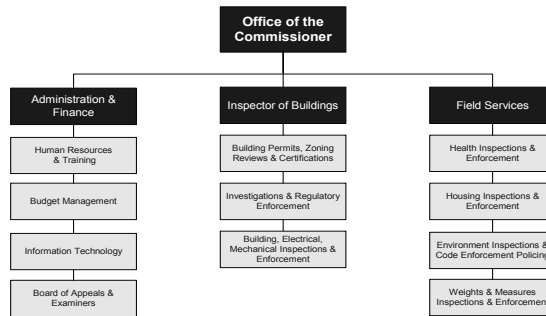
- To respond to constituent non-emergency requests for information within forty-eight hours.
- Educate the public and business community about the assistance and means available to keep their business and residential properties in compliance with applicable regulations.

Operating Budget	Program Name	Total Actual '03	Total Actual '04	Total Approp '05	Total Budget '06
	Commissioner's Office	1,855,235	842,108	594,430	668,519
	Administration & Finance	1,450,480	2,129,207	2,286,419	2,332,244
	Buildings & Structures	4,678,106	4,593,961	4,971,656	5,198,378
	Field Services	4,800,882	5,466,994	5,982,446	6,082,291
	Code Enforcement	805,340	0	0	0
	Total	13,590,043	13,032,270	13,834,951	14,281,432

External Funds Budget	Fund Name	Total Actual '03	Total Actual '04	Total Approp '05	Total Budget '06
	Weights & Measures	0	13,707	3,500	3,500
	Total	0	13,707	3,500	3,500

Selected Service Indicators	Actual '03	Actual '04	Approp '05	Budget '06
Personnel Services	11,163,681	11,047,708	11,851,482	12,235,994
Non Personnel	2,426,361	1,984,561	1,983,469	2,045,438
Total	13,590,043	13,032,270	13,834,951	14,281,432

Inspectional Services Dept Operating Budget



Authorizing Statutes

- Establishment, Ord. 1981, c. 19.
- Building and Structural Regulation, State Building Code, St. 1972, c.802; Swimming Pool, CBC Ord. 1989, c. 11; Elderly/Handicapped, CBC Ord. 9, s.500-505.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures, Ch.50, s. 1-6, Acts of 1817; CBC St. 9, s.; Ord. 9, s.; M.G.L. Chapter 6, M.G.L. Chapter 94; M.G.L. Chapter 98, Section 56 and M.G.L. 101.
- Rodent Control, State Sanitary Control, 5 CMR 140.
- Board of Appeals, CBC St. 9, s. 150-152; CBC Ord. 9, s. 350-351.
- Board of Examiners, CBC St. 9, s. 150-152; CBC Ord. 9, s. 150-151.

Description of Services

The Inspectional Services Department provides a variety of services to the public, including protecting the public health through inspection of food establishments, housing accommodations and public facilities for compliance with applicable public health regulations. Services also include inspecting of existing buildings and new construction for compliance with the State Building and Fire Prevention Codes; conducting price verification inspections in retail stores; and inspecting meters in gas pumps/ home delivery fuel trucks. The Department provides services to victims of normal hazards: fire, building collapse, power failure, etc., by providing coordination assistance for building board-ups, hazard waste removal and short term make-safe and repair activities. In addition, the Department is cooperatively working with other public safety, law enforcement and human service agencies to investigate and prosecute fraudulent contractors, environmental violators and others engaged in illegal activities who could have a negative impact on the quality of life. The Inspectional Services Department continues to plan and implement public information programs that are designed to educate the public about the services and activities available through this agency.

Department History

<i>Personnel Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
51000 Permanent Employees	10,707,570	10,178,838	11,219,412	11,555,994	336,582
51100 Emergency Employees	8,437	0	0	0	0
51200 Overtime	304,809	743,489	532,070	600,000	67,930
51600 Unemployment Compensation	63,892	42,147	50,000	10,000	-40,000
51700 Workers' Compensation	78,973	83,235	50,000	70,000	20,000
Total Personnel Services	11,163,681	11,047,709	11,851,482	12,235,994	384,512
<i>Contractual Services</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
52100 Communications	198,926	158,561	152,984	146,586	-6,398
52200 Utilities	71,739	60,518	83,138	72,138	-11,000
52300 Water & Sewer	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	3,411	16,728	20,000	20,000	0
52600 Repairs Buildings & Structures	53,167	212,061	218,494	216,347	-2,147
52700 Repairs & Service of Equipment	80,938	119,691	75,934	101,545	25,611
52800 Transportation of Persons	232,829	225,894	230,524	230,524	0
52900 Contracted Services	317,573	348,992	317,270	343,930	26,660
Total Contractual Services	958,583	1,142,445	1,098,344	1,131,070	32,726
<i>Supplies & Materials</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
53000 Auto Energy Supplies	28,670	31,190	32,971	33,462	491
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	1,500	1,500	0
53600 Office Supplies and Materials	74,688	60,180	70,502	70,500	-2
53700 Clothing Allowance	2,400	2,400	2,400	2,400	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	69,142	35,169	58,557	51,500	-7,057
Total Supplies & Materials	174,900	128,939	165,930	159,362	-6,568
<i>Current Chgs & Oblig</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
54300 Workers' Comp Medical	58,797	22,922	40,000	40,000	0
54400 Legal Liabilities	29,304	0	31,133	37,360	6,227
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	1,160,682	617,588	598,793	617,603	18,810
Total Current Chgs & Oblig	1,248,783	640,510	669,926	694,963	25,037
<i>Equipment</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	34,365	50,673	44,269	38,294	-5,975
55600 Office Furniture & Equipment	0	0	5,000	9,240	4,240
55900 Misc Equipment	9,731	21,994	0	12,509	12,509
Total Equipment	44,096	72,667	49,269	60,043	10,774
<i>Other</i>	FY03 Expenditure	FY04 Expenditure	FY05 Appropriation	FY06 Adopted	Inc/Dec 05 vs 06
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	13,590,043	13,032,270	13,834,951	14,281,432	446,481

Department Personnel

Title	Union Code	Grade	Position	FY06 Salary	Title	Union Code	Grade	Position	FY06 Salary	
Commissioner	CDH		1	113,384	Administrative Secretary	AFF	14	1	42,139	
Assistant Director Operations	EXM	12	1	99,430	Chief Building Admin Clerk	AFF	14	2	74,617	
Pr Admin Asst	EXM	12	1	99,430	Code Enforcement Off	AFL	14A	13	553,941	
Assistant Build Commissioner	EXM	10	1	99,430	Wire Inspector	FEW	13	9	460,341	
Assistant Commissioner (H&E)	EXM	10	1	90,522	Head Clerk	AFF	12	14	486,877	
Executive Asst (P&Z)	EXM	10	1	80,896	Director of Buildings & Struct	SE1	10	1	90,256	
Executive Asst (ISD-Health)	EXM	9	1	83,425	Reproduction Equip Operator ISD	AFF	10	1	35,442	
Executive Asst (ISD-Rodent)	EXM	9	1	83,425	Senior Cashier	AFF	10	1	30,889	
Executive Asst (W&M)	EXM	9	1	83,425	Assoc Inspection Engineer	SE1	9	7	571,488	
Prin Admin Assistant	EXM	8	1	77,663	Executive Asst (ISD-Housing)	SE1	9	1	72,455	
Executive Assistant	EXM	2	1	87,848	Principal Clerk	AFF	9	1	34,079	
Board Member	EXO		9	125,143	Principal Clerk Typist	AFF	9	21	647,598	
Member Board of Review	EXO		1	15,643	Chief Housing Code Enforcement	SE1	8	1	77,663	
Sub Board Member	EXO		6	93,857	Director-Plumb & Gas Insp	SE1	8	1	77,663	
Chief Building Inspector	AFF	18A	1	49,008	Pr Compliance Monitor	SE1	8	1	77,663	
Code Enforcement Off (Supv/PM)	AFL	17A	1	59,015	Prin Admin Assistant	SE1	8	5	349,761	
Building Inspector	AFF	16A	20	1,031,800	Principal Legal Assistant	SE1	8	1	77,663	
Code Enforcement Off (Sr/PM)	AFL	16A	2	110,188	Sr Data Proc System Analyst	SE1	8	1	77,663	
Housing Inspector	OPE	16A	25	1,263,264	Supervisor Elec Insp	SE1	8	1	70,939	
Legal Assistant	AFF	16	1	52,463	Supv of Building Insp	SE1	8	1	74,180	
Plumbing & Gasfitting Insp	AFF	16A	6	308,476	Assistant Director Hous Inspection	SE1	7	3	197,741	
Plumbing Inspector	AFF	16A	1	55,094	Prin Health Inspector	SE1	7	4	284,433	
Sr Legal Asst-ISD	AFF	16	3	157,275	Admin Assistant (Legal ISD)	SE1	6	1	64,644	
Admin Assistant	SU4	15	1	48,494	Data Proc System Analyst	SE1	6	1	61,295	
Code Enforcement Insp	AFF	15	2	92,938	Senior Admin Analyst	SE1	6	1	64,644	
Community Liaison	AFF	15	1	39,343	Sr Personnel Officer	SE1	6	1	64,644	
Deputy Sealer	AFF	15A	6	297,419	Management Analyst	SE1	5	1	58,082	
Environ Sanitation Insp	AFF	15A	16	765,221	Sr Admin Assistant	SE1	5	5	296,541	
Health Inspector	AFF	15A	16	801,477	Supervisor Accounting	SE1	5	1	54,578	
Legal Assistant	AFF	15	1	42,004	Data Processing Coordinator	SE1	4	1	45,472	
					Administrative Secretary	SE1	3	6	287,210	
					Total				239	11,869,602
					Adjustments					
					Differential Payments				546	
					Other				66,373	
					Chargebacks				0	
					Salary Savings				-380,527	
					FY06 Total Request				11,555,994	

Program 1. Commissioner's Office

William J. Good III, Acting Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing the daily operations and coordinating the activities of several divisions of the Inspectional Services Department. The Commissioner's Office is responsible for coordinating the policies and planning functions, as well as focusing the Department's efforts to disseminate information in a readily understandable and timely manner. In addition, the Commissioner's Office coordinates the Department's efforts to develop and implement standards of performance for employees supported by professional development and training programs.

Program Objectives

- Educate the public and business community about the assistance and means available to keep their business and residential properties in compliance with applicable regulations.

<i>Selected Service Indicators</i>	<i>Actual '03</i>	<i>Actual '04</i>	<i>Approp '05</i>	<i>Budget '06</i>
Quota	5	4	6	6
Personnel Services	401,849	618,200	394,996	477,195
Non Personnel	1,453,386	223,909	199,434	191,323
Total	1,855,235	842,108	594,430	668,519

Program 2. Administration & Finance

Richard Kanaskie, Deputy Commissioner Organization: 260200

Program Description

The Administration and Finance Program provides the fiscal oversight for the responsible management of the Department's Operating and Capital Budgets. This fiscal oversight includes the daily processing of financial data transactions, procurement, accounts receivable, accounts payable, service orders, contracts, debit/credit transfers, refunds, vendor invoices, etc. In addition, Administration and Finance provides direction and supervision for the activities of Asset/Fleet Management, Human Resource/Labor Relations, Information Technology, Constituent Services and the Board of Appeals administrative support staff.

Program Objectives

- Respond to constituent non-emergency requests for information within 48 hours.
- Process and transmit Board of Appeal decisions within 15 days of approval by the full board.

Program Outcomes	Actual '03	Actual '04	Projected '05	PLOS '06
% of BOA decisions processed and transmitted within 15 working days of approval	100%	100%	100%	100%
% constituent non-emergency requests answered within 48 hours	100%	100%	100%	100%

Selected Service Indicators	Actual '03	Actual '04	Approp '05	Budget '06
Quota	39	40	41	38
Personnel Services	1,107,459	1,013,837	1,256,532	1,251,670
Non Personnel	343,021	1,115,369	1,029,887	1,080,575
Total	1,450,480	2,129,207	2,286,419	2,332,244
Board of Appeal decisions made	1,205	1,153	1,133	1,000
Board of Appeal decisions transmitted within 15 days	1,205	1,153	1,133	1,000
Total constituent non-emergency requests	4,546	4,981	5,380	5,000
Constituent non-emergency requests answered within 48 hours	4,546	4,981	5,380	5,000

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all Building Permit and Inspection activities, Plans and Zoning Reviews and the Investigation and Regulatory Enforcement Division. The Buildings and Structures management staff is charged with issuing building permits, certificates of occupancy and new building licenses/renewals, reviewing building plans for zoning compliance, and inspecting buildings and structures for safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning Division responds to all permit applications. The Division's Building, Electrical and Mechanical inspectors inspect all construction or renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy. Educational zoning materials are provided at the permit counter and at neighborhood libraries to assist individuals and businesses.

Program Objectives

- To maintain a 1:1 ratio of Certificates of Inspection (CIs) paid to Certificates of Inspection performed.
- To issue Certificates of Occupancy (COs) within 15 days of final inspection and signoff.
- To maintain a 1:1 ratio of Building & Structure violations written to the number of violations closed plus swear-outs issued.
- To maintain a 1:1 ratio of Building & Structure complaints received to the number of complaints answered and inspection reports generated.
- To issue Fast Track Permit applications within 7 business days of filing.
- Coordinate condemnation hearings and file petitions for appointment of a receivership, seeking court orders requiring the renovation of abandoned properties.
- Maintain a 1:1 ratio of Building, Electrical and Mechanical (BE&M) inspections performed to BE&M permits issued.

Program Outcomes	Actual '03	Actual '04	Projected '05	PLOS '06
Ratio of BE&M inspections to permits	1:1	.80:1	.93:1	1:1
Condemnation hearings held		215	112	200
Petitions filed for appointment of receivership	20	42	47	50
% of Fast Track permits issued within 7 business days of filing			96%	90%
Ratio of complaints to reports generated			1.92:1	1:1
Ratio of violations written to violations closed with swear-outs issued			.80:1	1:1
% of final Certificates of Occupancy issued within 15 days				95%
Ratio of Certificates of Inspection paid to Certificates of Inspection performed			1.39:1	1:1

Selected Service Indicators	Actual '03	Actual '04	Approp '05	Budget '06
Quota	103	91	91	89
Personnel Services	4,445,560	4,277,987	4,629,319	4,877,145
Non Personnel	232,546	315,974	342,337	321,234
Total	4,678,106	4,593,961	4,971,656	5,198,378
BE&M inspections performed	39,915	32,370	38,974	38,000
BE&M permits issued	39,577	40,339	41,903	38,000

Program 4. Field Services

Frank Frattaroli, Manager Organization: 260400

Program Description

The Field Services Program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's Site Cleanliness Ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement group within Environmental Services is responsible for preserving the cleanliness and environmental safety of the City by enforcing ordinances governing litter, improper storage of trash, illegal dumping, illegal disposal of medical or industrial waste, snow removal, abandoned vehicles, and illegal vending.

Program Objectives

- Conduct compliance inspections annually for auto body and repair shops within the city.
- Respond to Code Enforcement Police cleanliness and environmental safety complaints citywide within 48 hours.
- Inspect businesses annually for price verification compliance.
- Board and secure all reported condemned or abandoned buildings within 24 hours.
- Administer the issuance of Site Cleanliness Licenses annually.
- Administer City of Boston rental re-inspection ordinance to ensure that residents are provided with safe and decent housing units.
- Administer the City of Boston security ordinance for senior and disabled housing developments.
- Respond to housing "no heat" complaints within 24 hours.

Program Outcomes	Actual '03	Actual '04	Projected '05	PLOS '06
% of high risk food establishments inspected 3 times annually	100%	100%	100%	100%
% of "no heat" complaints responded to within 24 hours	100%	100%	100%	100%
Pre-rental inspections	1,644	1,438	1,939	2,000
Number of violations issued for non-compliance with rental ordinance				TBR
Site cleanliness licenses issued	3,166	3,088	3,116	2,500
Condemned/abandoned buildings boarded		74	31	40
Businesses inspected for price verification	173	219	135	200
% of code enforcement complaints responded to within 48 hours		100%	100%	100%
Auto body & repair shops inspected	170	169	211	150

Selected Service Indicators	Actual '03	Actual '04	Approp '05	Budget '06
Quota	108	100	106	106
Personnel Services	4,487,278	5,137,685	5,570,635	5,629,984
Non Personnel	313,604	329,309	411,811	452,307
Total	4,800,882	5,466,994	5,982,446	6,082,291
Total high risk food establishments	309	320	308	308
Code enforcement complaints received		8,000	7,694	8,000

External Funds Projects

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing "item pricing" and weights and measures laws.