

Environment and Energy

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Environment and Energy

James W. Hunt, Chief of Environment and Energy

Cabinet Mission

The mission of the Environment and Energy Cabinet is to coordinate several City departments and programs to ensure the enhancement, sustenance, and protection of Boston's urban environment; including its system of parks, open spaces, and natural and historic resources.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
	Environment Department	1,044,156	1,170,283	1,334,627	1,352,920
	Inspectional Services Department	13,602,169	13,946,157	14,624,674	15,144,504
	Total	14,646,325	15,116,440	15,959,301	16,497,424

<i>Capital Budget Expenditures</i>	<i>Actual 05</i>	<i>Actual 06</i>	<i>Estimated 07</i>	<i>Projected 08</i>
Environment Department	134,711	727,087	206,000	75,000
Total	134,711	727,087	206,000	75,000

<i>External Funds Expenditures</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
Environment Department	738,454	184,701	397,896	181,715
Inspectional Services Department	5,004	42,375	40,905	32,170
Total	743,458	227,076	438,801	213,885

Environment Department Operating Budget

Bryan Glascock, Commissioner Appropriation: 303

Department Mission

The mission of the Environment Department is to enhance the quality of life in Boston by protecting air, water, and land resources, and by preserving and improving the integrity of Boston's architectural and historic resources.

FY08 Performance Strategies

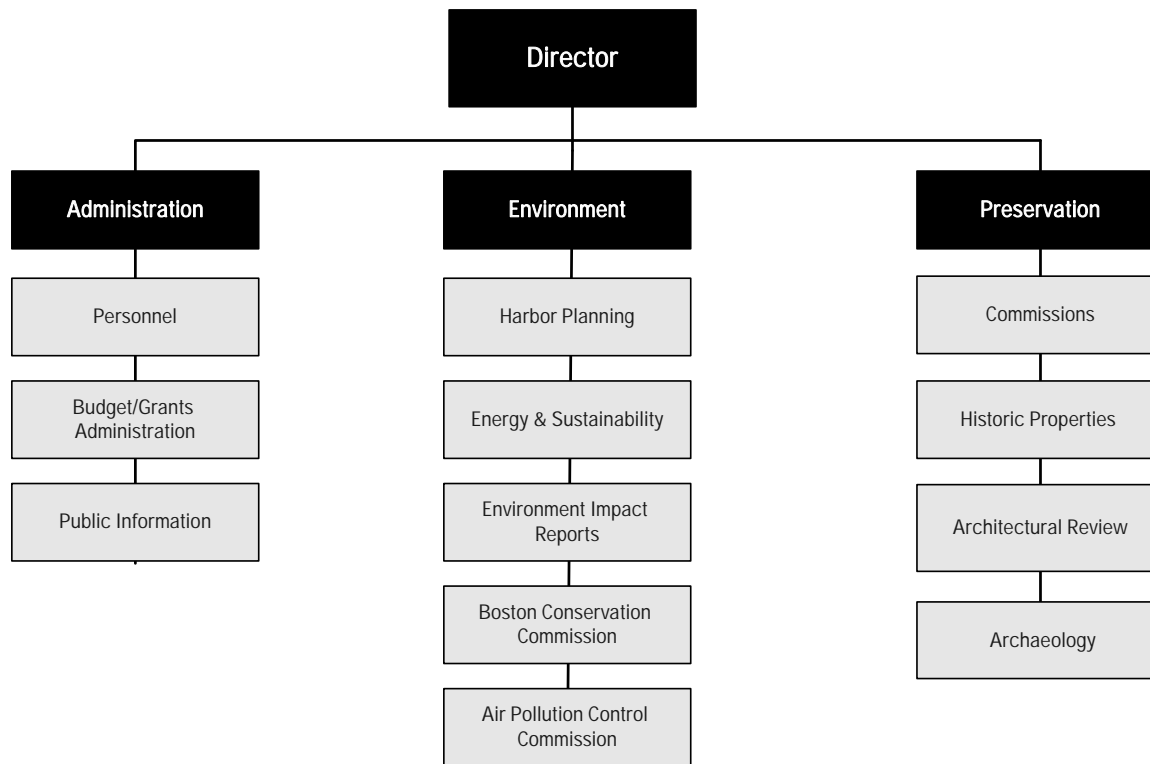
- To effectively administer Parking Freezes as required by the Clean Air Act.
- To promote the conservation of architectural resources.
- To protect the public from air and noise pollution.
- To protect wetlands and water quality.
- To provide public education and outreach on architectural, environmental and archeological programs.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
	Environment	1,044,158	1,170,282	1,334,627	1,352,921
	Total	1,044,158	1,170,282	1,334,627	1,352,921

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
	Archeological Collection	0	40,799	42,507	0
	Boston Pollution Abatement Fund	32,641	50,161	324,389	147,725
	Central Artery	10,192	0	0	0
	Ground Water Well System	600,000	50,000	0	0
	Mayor's Green Bldg Task Force	16,038	12,746	0	0
	Municipal Waterway	10,289	5,000	10,000	10,000
	National Register Nomination	16,622	25,995	21,000	24,000
	Retrofit Program	52,673	0	0	0
	Total	738,455	184,701	397,896	181,725

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	866,977	1,061,805	1,125,656	1,139,342
Non Personnel	177,181	108,477	208,971	213,579
Total	1,044,158	1,170,282	1,334,627	1,352,921

Environment Department Operating Budget



Authorizing Statutes

- Archaeology, MGLA c. 9, s.26-27c as amended by Ch. 152, Acts of 1982.
- Environmental, Ord. 1968, c.14; Ord. 1970, c. 10; MGLA c. 131, s.40.
- Administration, Ch.624m, s.1-10, Acts of 1982.
- Preservation, Ch.772, Acts of 1975 as amended; 36 CFR 60; MGLA c. 40C; Ord. 1983, c. 18; Ch. 616, Acts of 1955 as amended; Ch.625, Acts of 1966 as amended.
- Generally, St. 1898, c. 410, x. 23-4, 6; Special St. 1919, c.87, s.2; St. 1953, c.473,s.1; Rev. Ord. 1961, c.4,s.8; MGLA c.41, s.82-84.

Description of Services

The Environment Department reviews permit applications and development proposals, coordinates City policy on environmental issues and sustainability, conducts surveys of built and natural resources, provides public information and referrals on environmental and historic preservation issues, and develops City programs such as the preservation guidebook for homeowners. The department also provides support for the operations of the Groundwater Trust and the Boston Waterways Board.

Department History

<i>Personnel Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
51000 Permanent Employees	866,977	1,061,805	1,125,656	1,139,342	13,686
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
Total Personnel Services	866,977	1,061,805	1,125,656	1,139,342	13,686
<i>Contractual Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
52100 Communications	11,647	11,910	12,000	12,410	410
52200 Utilities	0	0	0	0	0
52300 Contracted Ed Services	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	3,766	4,324	2,500	1,500	-1,000
52800 Transportation of Persons	383	99	100	100	0
52900 Contracted Services	143,620	83,207	174,745	182,050	7,305
Total Contractual Services	159,416	99,540	189,345	196,060	6,715
<i>Supplies & Materials</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	8,279	7,766	14,000	12,000	-2,000
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	394	852	1,000	1,000	0
Total Supplies & Materials	8,673	8,618	15,000	13,000	-2,000
<i>Current Chgs & Oblig</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54700 Indemnification	0	0	0	0	0
54900 Other Current Charges	398	319	695	780	85
Total Current Chgs & Oblig	398	319	695	780	85
<i>Equipment</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	3,931	3,739	-192
55600 Office Furniture & Equipment	416	0	0	0	0
55900 Misc Equipment	8,278	0	0	0	0
Total Equipment	8,694	0	3,931	3,739	-192
<i>Other</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	1,044,158	1,170,282	1,334,627	1,352,921	18,294

Department Personnel

Title	Union Code	Grade	Position	FY08 Salary	Title	Union Code	Grade	Position	FY08 Salary	
Commissioner	CDH	NG	1.00	87,279	Environmental Asst	MYO	06	2.00	109,010	
Chief of Environment & Energy	CDH	NG	1.00	118,648	Administrative_Asst	MYO	06	1.00	54,945	
Receptionist/Secretary	MYG	14	1.00	34,792	Exec_Sec	MYO	06	1.00	54,945	
Exec Assistan (Envn Dept)	MYO	09	1.00	71,223	Preservation Planner	MYO	06	3.00	150,995	
Exec_Direct	MYO	09	1.00	57,614	Archaeologist(EnvrnmntlDept)	MYO	06	1.00	54,945	
Architect	MYO	09	1.00	53,418	Asst Survey Director	MYO	06	1.00	47,546	
Sr Planner	MYO	09	1.00	71,223	Admin Asst	MYO	05	1.00	41,785	
Prin Admin Asst	MYO	08	1.00	66,230	GrantsAdmin/FinanceSpec	MYO	05	1.00	50,319	
					Total				19	1,124,917
					Adjustments					
					Differential Payments				0	
					Other				19,114	
					Chargebacks				0	
					Salary Savings				-4,691	
					FY08 Total Request				1,139,340	

External Funds History

<i>Personnel Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
51000 Permanent Employees	24,695	39,146	41,350	43,725	2,375
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	0	0	0	0
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	449	0	4,983	0	-4,983
51500 Pension & Annuity	519	0	5,495	0	-5,495
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	2,000	0	2,621	0	-2,621
51900 Medicare	76	0	600	0	-600
Total Personnel Services	27,739	39,146	55,049	43,725	-11,324
<i>Contractual Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52300 Contracted Ed Services	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	0	0	0	0	0
52900 Contracted Services	710,716	145,555	341,347	136,500	-204,847
Total Contractual Services	710,716	145,555	341,347	136,500	-204,847
<i>Supplies & Materials</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
53000 Auto Energy Supplies	0	0	0	0	0
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	0	0	1,500	500	-1,000
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	0	0	0	0	0
Total Supplies & Materials	0	0	1,500	500	-1,000
<i>Current Chgs & Oblig</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	0	0	0	1,000	1,000
Total Current Chgs & Oblig	0	0	0	1,000	1,000
<i>Equipment</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	738,455	184,701	397,896	181,725	-216,171

External Funds Personnel

Title	Union Code	Grade	Position	FY08 Salary	Title	Union Code	Grade	Position	FY08 Salary	
					Environmental Asst	MYO	06	1.00	43,725	
					Total			1	43,725	
					Adjustments					
					Differential Payments					0
					Other					0
					Chargebacks					0
					Salary Savings					0
					FY08 Total Request					43,725

Program 1. Environment

Bryan Glascock, Manager Organization: 303100

Program Description

The Environment Program works to enhance the quality of Boston's air, water, and land, and the integrity of its architecture and historic resources. The program researches and writes study reports, prepares National Register nominations, and performs design review of properties subject to landmark, local, district, and National Register review. The Environment Program works to protect and enhance the air, water and quality of life for Boston's residents, workers and visitors. The Program is focused on implementing the Mayor's commitment to sustainable development and the environment by reviewing environmental impact assessments, issuing permits and providing information and referral services on environmental issues. Through participation in the Harborpark Advisory Committee and various local, state, and federal review processes, the program seeks to increase the accessibility and quality of Boston's water and riverfronts. The program provides year-round information and referral on hazardous materials, non-toxic options, and materials disposal and recycling.

Program Strategies

- To effectively administer Parking Freezes as required by the Clean Air Act.
- To promote the conservation of architectural resources.
- To protect the public from air and noise pollution.
- To protect wetlands and water quality.
- To provide public education and outreach on architectural, environmental and archeological programs.

<i>Performance Measures</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Projected '07</i>	<i>Target '08</i>
# of air quality complaints responded to	37	54	76	60
EIS/Rs comments	137	115	72	100
Noise level complaints responded to	126	92	101	96
Number of attendees at public presentations				380
Number of project reviews for historic properties	2,009	2,071	1,988	2,000
Number of public hearings				215

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	866,977	1,061,805	1,125,656	1,139,342
Non Personnel	177,181	108,477	208,971	213,579
Total	1,044,158	1,170,282	1,334,627	1,352,921

External Funds Projects

Central Artery/Third Harbor Tunnel

Project Mission

The Central Artery project was administered by the Massachusetts Highway Department. Funding for this project has ended. The project paid for an architect to review the impact of construction on historic and cultural properties and for an archaeologist to review archaeological data discovered during the construction phases. The Environment Department provided services in the areas of design and construction contract review, construction monitoring, and environmental review and enforcement.

National Register Nomination

Project Mission

The National Register Nomination is an annual grant from the Massachusetts Historical Commission. This survey and planning grant allows the Boston Landmarks Commission to retain a qualified preservation architect to review proposed projects affecting historic resources throughout the City of Boston.

Groundwater Trust

Project Mission

This project pays for the installation of groundwater monitoring wells in various areas of the city.

Municipal Waterways Account

Project Mission

This funding will support maintenance, dredging, cleaning and improvement of harbors, inland waters and great ponds of the commonwealth, the public access thereto, the breakwaters, retaining walls, piers, wharves and moorings thereof, and law enforcement and fire prevention.

Retrofit Program

Project Mission

This grant from the Environmental Protection Agency supported an initiative to retrofit all the diesel powered tourist trolleys in the City of Boston with oxidation catalyst systems, which reduced pollutant levels from their exhaust and served to improve air quality in the City of Boston.

Mayor's Green Building Task Force

Project Mission

The Mayor's Green Building Task Force was funded by Massachusetts Technology Collaborative. This program assisted Boston in becoming a leader of greenbuilding and development. Through focused discussions of market forces, public policy, and industry practice, the Task Force recommended strategies and actions to promote green building and development.

Boston Pollution Abatement Fund

Project Mission

The Pollution Abatement Fund was established in 1984 to receive funds environmental permits and fines which are to be expended by the Air Pollution Control Commission in support of pollution abatement programs. The Fund has received permit fees from the South Boston Parking Freeze and has been used to administer the Freeze and associated air pollution reduction efforts pursuant to 310 CMR 7.33 and the Federal Clean Air Act.

Project Mission

This one time grant from the Massachusetts Historical Commission (MHC) supports the implementation of collections and management policy and database. The project assists staff from the University of Massachusetts Boston in completing targeted collections housed at the Boston Landmarks Commission.

Environment Department Capital Budget

Overview

Over the past several years, the city has authorized funds to clean up and conserve open-space and water resources. The Capital Plan maintains an on-going program to acquire critical pieces of property for the Urban Wilds program as the need arises..

<i>Capital Budget Expenditures</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Estimated '07</i>	<i>Total Projected '08</i>
<i>Total Department</i>	<i>134,711</i>	<i>727,087</i>	<i>206,000</i>	<i>75,000</i>

Environment Department Project Profiles

OPEN SPACE ACQUISITION

Project Mission

Funding program for open space acquisition including the East Boston Greenway.

Managing Department, Parks and Recreation Department **Status**, Ongoing Program

Location, Citywide

Authorizations

Source	Existing	FY08	Future	Non Capital Fund	Total
City Capital	1,000,000	0	500,000	0	1,500,000
Grants/Other	0	0	0	0	0
Total	1,000,000	0	500,000	0	1,500,000

Expenditures (Actual and Planned)

Source	Thru 6/30/06	FY07	FY08	FY09-12	Total
City Capital	619,314	75,000	75,000	730,686	1,500,000
Grants/Other	0	0	0	0	0
Total	619,314	75,000	75,000	730,686	1,500,000

Inspectional Services Dept Operating Budget

William J. Good III, Commissioner Appropriation: 260

Department Mission

The mission of the Inspectional Services Department (ISD) is to serve the public by protecting the health, safety, and environmental stability of Boston's business and residential communities. To this end, ISD effectively administers and consistently enforces building, housing, and environmental regulations within the City of Boston. The department will continue to use its resources to protect and improve the quality of life in Boston's neighborhoods by providing public information, education, and emergency services.

FY08 Performance Strategies

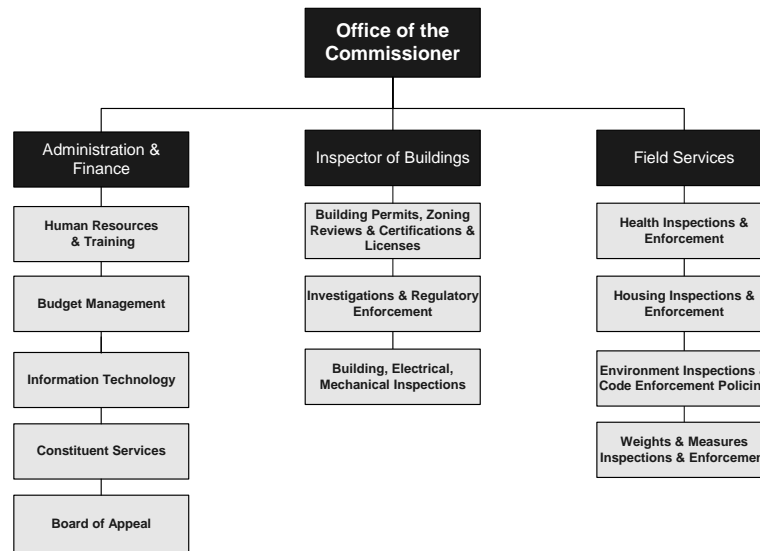
- To respond to constituent non-emergency requests for information within forty-eight hours.
- To educate the public and business community about the assistance and means available to keep their business and residential properties in compliance with applicable regulations.

<i>Operating Budget</i>	<i>Program Name</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
	ISD Commissioner's Office	860,383	715,864	633,013	590,512
	ISD Administration & Finance	2,258,229	2,319,990	2,506,984	3,291,314
	Buildings & Structures	4,957,510	5,145,707	5,404,440	4,922,745
	Field Services	5,526,048	5,764,597	6,080,235	6,339,935
	Total	13,602,170	13,946,158	14,624,672	15,144,506

<i>External Funds Budget</i>	<i>Fund Name</i>	<i>Total Actual '05</i>	<i>Total Actual '06</i>	<i>Total Approp '07</i>	<i>Total Budget '08</i>
	Weights & Measures	5,004	42,375	40,905	32,170
	Total	5,004	42,375	40,905	32,170

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	11,462,538	11,785,247	12,374,890	12,653,100
Non Personnel	2,139,632	2,160,911	2,249,782	2,491,406
Total	13,602,170	13,946,158	14,624,672	15,144,506

Inspectional Services Dept Operating Budget



Authorizing Statutes

- Establishment, Ord. 1981, c. 19.
- Building and Structural Regulation, State Building Code, St. 1972, c.802; Swimming Pool, CBC Ord. 1989, c. 11; Elderly/Handicapped, CBC Ord. 9, s.500-505.
- Housing Inspection, CBC Ord. 9, s. 1-2; State Sanitary Code, 5 CMR 400-419; Ord. 1984, c. 26, 39.
- Health Inspection, State Sanitary Code, 5 CMR 590-595.
- Weights & Measures, Ch.50, s. 1-6, Acts of 1817; CBC St. 9, s.; Ord. 9, s.; M.G.L. Chapter 6, M.G.L. Chapter 94; M.G.L. Chapter 98, Section 56 and M.G.L. 101.
- Rodent Control, State Sanitary Control, 5 CMR 140.
- Board of Appeals, CBC St. 9, s. 150-152; CBC Ord. 9, s. 350-351.
- Board of Examiners, CBC St. 9, s. 150-152; CBC Ord. 9, s. 150-151.

Description of Services

The Inspectional Services Department provides a broad range of regulatory services that include the inspection of buildings for compliance with building and public safety regulations, general housing inspections, and retail food establishment inspections for compliance with public health regulations. ISD coordinates and assists with building board-ups, hazardous waste removal, and short-term make-safe repair activities when serious incidents such as fires and building collapse occur. In addition, ISD collaborates with other public safety, human service, and law enforcement agencies to investigate and prosecute fraudulent contractors, environmental violators, and others that harm the quality of life in Boston's neighborhoods. ISD holds public information programs about its services and activities.

Department History

<i>Personnel Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
51000 Permanent Employees	10,728,967	11,159,962	11,917,542	12,212,900	295,358
51100 Emergency Employees	0	9,992	2,148	0	-2,148
51200 Overtime	590,545	493,146	360,200	360,200	0
51600 Unemployment Compensation	5,969	38,338	15,000	20,000	5,000
51700 Workers' Compensation	137,057	83,809	80,000	60,000	-20,000
Total Personnel Services	11,462,538	11,785,247	12,374,890	12,653,100	278,210
<i>Contractual Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
52100 Communications	160,531	148,971	146,750	151,659	4,909
52200 Utilities	72,563	72,757	86,564	82,026	-4,538
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	11,968	5,268	20,000	10,000	-10,000
52600 Repairs Buildings & Structures	318,494	221,257	251,131	257,027	5,896
52700 Repairs & Service of Equipment	119,540	116,919	105,986	124,254	18,268
52800 Transportation of Persons	231,193	241,623	230,524	256,044	25,520
52900 Contracted Services	308,433	359,488	347,517	356,970	9,453
Total Contractual Services	1,222,722	1,166,283	1,188,472	1,237,980	49,508
<i>Supplies & Materials</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
53000 Auto Energy Supplies	34,035	42,822	40,080	42,104	2,024
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	1,500	1,500	0
53600 Office Supplies and Materials	57,682	72,074	73,500	74,000	500
53700 Clothing Allowance	2,250	1,950	2,400	2,400	0
53900 Misc Supplies & Materials	42,890	56,170	52,650	59,355	6,705
Total Supplies & Materials	136,857	173,016	170,130	179,359	9,229
<i>Current Chgs & Oblig</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
54300 Workers' Comp Medical	30,613	25,908	25,000	25,000	0
54400 Legal Liabilities	31,133	14,965	44,832	53,798	8,966
54500 Aid To Veterans	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	602,238	609,106	705,701	718,219	12,518
Total Current Chgs & Oblig	663,984	649,979	775,533	797,017	21,484
<i>Equipment</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	26,705	29,774	109,421	267,310	157,889
55600 Office Furniture & Equipment	4,858	9,199	2,860	6,560	3,700
55900 Misc Equipment	84,506	132,660	3,366	3,180	-186
Total Equipment	116,069	171,633	115,647	277,050	161,403
<i>Other</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	13,602,170	13,946,158	14,624,672	15,144,506	519,834

Department Personnel

Title	Union Code	Grade	Position	FY08 Salary	Title	Union Code	Grade	Position	FY08 Salary	
Commissioner (Ins)	CDH	NG	1.00	118,243	Dir Bldg & Structure Div	SE1	10	1.00	91,063	
Member-Bd Of Review	EXO	NG	1.00	15,686	Sr Cashier	AFF	10	1.00	35,592	
Board Member Appeals	EXO	NG	7.00	109,800	Asst Corp Counsel V	EXM	10	1.00	80,467	
Sub Board Member	EXO	NG	5.00	78,429	Exec Asst (AC.Isd/Plans&Zone)	EXM	10	1.00	91,228	
Board Members (Examiners)	EXO	NG	3.00	31,371	Assoc Inspection Eng Fire-Serv	SE1	10	1.00	65,106	
Chief Bldg Inspector	AFF	18A	2.00	132,249	Prin Clerk	AFF	09	1.00	36,308	
Code Enforce Offcr(Supvpm)	AFL	17A	1.00	63,421	Prin Clerk & Typist	AFF	09	22.00	673,570	
Chief Deputy Sealer Wts & Msrs	AFF	17A	1.00	59,251	Exec Asst (AC.Isd/Rodent)	EXM	09	1.00	85,854	
Wire Inspector	FEW	17	9.00	521,248	Exec Asst (AC.Isd/Housing)	SE1	09	1.00	81,434	
Dep Sealer(Wts & Msrs)	AFF	16A	5.00	271,436	Exec Asst (AC.Isd/Health)	EXM	09	1.00	85,854	
Code Enforce Offcr(Sr Prmgt)	AFL	16A	2.00	97,799	Exec Asst (AC.Isd/Weghts&Meas)	EXM	09	1.00	85,854	
Plumbing Inspector	AFF	16A	1.00	58,678	Assoc Inspec Engineer(Isd)	SE1	09	8.00	651,319	
Plumbing And Gasfitting Insp.	AFF	16A	6.00	340,314	Sr Data Proc Sys Analyst	SE1	08	1.00	78,357	
Housing Inspector	OPE	16A	25.00	1,359,812	Supv of Building Inspection	SE1	08	1.00	78,357	
Building Inspector	AFF	16A	20.00	1,050,617	Suprv Of Plumbing & Gas Insp.	SE1	08	1.00	78,357	
Envrnmntl Sanitation Insp(H&H)	AFB	16A	2.00	117,630	Supv-Electrical Inspection	SE1	08	1.00	78,357	
Envrnmntl Sanitation Insp(H&H)	AFF	16A	16.00	892,178	Supv Permitting&Building Admin	SE1	08	1.00	78,357	
Legal Asst (ISD)	AFF	16	1.00	55,894	Chief-Housing Code Enforcement	SE1	08	1.00	78,357	
Sr Legal Asst (Isd)	AFF	16	3.00	167,682	Prin Legal Asst	SE1	08	1.00	78,357	
Code Enforce Inspector(Isd)	AFF	15A	2.00	109,869	Prin_Admin_Assistant	SE1	08	5.00	358,382	
Health Inspector	AFF	15A	15.00	800,219	Prin AdminAsst	EXM	08	1.00	79,924	
Legal Asst	AFF	15	1.00	48,388	Asst Dir Housing Inspection	SE1	07	3.00	202,494	
Community Liaison (ISD)	AFF	15	1.00	37,746	Prin Health Inspector	SE1	07	4.00	287,511	
Code Enforce Offcr(Prmgmt&Car)	AFL	14A	13.00	571,552	DP Sys Anl	SE1	06	1.00	52,430	
Admin Secretary	AFF	14	1.00	35,825	Sr Personnel Off	SE1	06	1.00	65,222	
Chief Bldg Admin Clerk	AFF	14	2.00	91,883	Admin Asst(Law-GeneralSvcs)	SE1	06	1.00	65,222	
Hd Clk	AFF	12	17.00	626,604	Sr Adm Anl	SE1	06	1.00	65,222	
Asst Bldg Commissioner	EXM	12	1.00	102,326	Supv-Accounting(Isd)	SE1	05	1.00	59,839	
Asst Dir Of Operations(Isd)	EXM	12	1.00	102,326	Sr_Adm_Asst	SE1	05	4.00	239,356	
Prin Admin Asst (Isd)	EXM	12	1.00	102,326	Management Analyst (InspSrv)	SE1	05	1.00	59,839	
Exec Asst (ISD)	EXM	11	1.00	98,593	DataProcCoordinator	SE1	04	1.00	36,436	
Reproduction Equip Oper (Isd)	AFF	10	1.00	37,760	AdminSecretary(ISD)	SE1	03	6.00	284,788	
					Total				245	12,775,972
					Adjustments					
					Differential Payments				0	
					Other				125,726	
					Chargebacks				0	
					Salary Savings				-688,800	
					FY08 Total Request				12,212,898	

External Funds History

<i>Personnel Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
51000 Permanent Employees	0	0	0	0	0
51100 Emergency Employees	0	0	0	0	0
51200 Overtime	0	22,503	13,850	15,950	2,100
51300 Part Time Employees	0	0	0	0	0
51400 Health Insurance	0	0	0	0	0
51500 Pension & Annuity	0	0	0	0	0
51600 Unemployment Compensation	0	0	0	0	0
51700 Workers' Compensation	0	0	0	0	0
51800 Indirect Costs	0	0	0	0	0
51900 Medicare	0	0	0	0	0
Total Personnel Services	0	22,503	13,850	15,950	2,100
<i>Contractual Services</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
52100 Communications	0	0	0	0	0
52200 Utilities	0	0	0	0	0
52400 Snow Removal	0	0	0	0	0
52500 Garbage/Waste Removal	0	0	0	0	0
52600 Repairs Buildings & Structures	0	0	0	0	0
52700 Repairs & Service of Equipment	0	0	0	0	0
52800 Transportation of Persons	1,205	2,482	7,355	3,000	-4,355
52900 Contracted Services	1,606	1,318	2,127	2,600	473
Total Contractual Services	2,811	3,800	9,482	5,600	-3,882
<i>Supplies & Materials</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
53000 Auto Energy Supplies	20	0	20	0	-20
53200 Food Supplies	0	0	0	0	0
53400 Custodial Supplies	0	0	0	0	0
53500 Med, Dental, & Hosp Supply	0	0	0	0	0
53600 Office Supplies and Materials	60	0	60	0	-60
53700 Clothing Allowance	0	0	0	0	0
53800 Educational Supplies & Mat	0	0	0	0	0
53900 Misc Supplies & Materials	750	14,927	16,000	10,000	-6,000
Total Supplies & Materials	830	14,927	16,080	10,000	-6,080
<i>Current Chgs & Oblig</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
54300 Workers' Comp Medical	0	0	0	0	0
54400 Legal Liabilities	0	0	0	0	0
54600 Current Charges H&I	0	0	0	0	0
54900 Other Current Charges	1,363	1,145	1,493	620	-873
Total Current Chgs & Oblig	1,363	1,145	1,493	620	-873
<i>Equipment</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
55000 Automotive Equipment	0	0	0	0	0
55400 Lease/Purchase	0	0	0	0	0
55600 Office Furniture & Equipment	0	0	0	0	0
55900 Misc Equipment	0	0	0	0	0
Total Equipment	0	0	0	0	0
<i>Other</i>	FY05 Expenditure	FY06 Expenditure	FY07 Appropriation	FY08 Adopted	Inc/Dec 07 vs 08
56200 Special Appropriation	0	0	0	0	0
57200 Structures & Improvements	0	0	0	0	0
58000 Land & Non-Structure	0	0	0	0	0
Total Other	0	0	0	0	0
Grand Total	5,004	42,375	40,905	32,170	-8,735

Program 1. ISD Commissioner's Office

William J. Good III, Commissioner Organization: 260100

Program Description

The Commissioner's Office is responsible for overseeing daily departmental operations and coordinating the activities of the various regulatory divisions of the Inspectional Services Department. The Commissioner's Office coordinates policy and planning functions and disseminates information to the public in an understandable and timely manner. In addition, the Commissioner's Office coordinates ISD's efforts to develop and implement standards of performance for employees supported by professional development and training programs.

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	619,200	501,174	416,901	323,799
Non Personnel	241,183	214,690	216,112	266,713
<i>Total</i>	<i>860,383</i>	<i>715,864</i>	<i>633,013</i>	<i>590,512</i>

Program 2. Administration & Finance

Richard Kanaskie, Deputy Commissioner Organization: 260200

Program Description

The Administration and Finance program provides fiscal oversight for the responsible management of the department's operating budget. The program oversees all financial transactions including procurement, accounts receivable, accounts payable, service orders, labor contracts, debit and credit transfers, refunds, and vendor invoices. The Administration and Finance program provides direction and supervision for human resources, labor relations, payroll, training, information technology, asset management, fleet management and maintenance functions, and the Board of Appeals administrative support staff. Administration and finance staff are working with other city departments to transition to a web-based automated permitting and inspection system. The constituent services unit provides an essential link between ISD and Boston's neighborhoods, focused on problem solving. The constituent services unit facilitates departmental responses to citizen complaints and requests for service.

Program Strategies

- Process and hear Zoning Board of Appeal decisions within 15 days of approval by the full board.
- Respond to constituent non-emergency requests for information within 48 hours.

<i>Performance Measures</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Projected '07</i>	<i>Target '08</i>
% constituent non-emergency requests answered within 2 business days	100%	100%	100%	100%
Number of hearings scheduled between 60-90 days from receipt of a complete application				300
Total constituent non-emergency requests	5,380	6,146	7,298	9,000

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	1,099,703	1,191,928	1,295,575	2,058,657
Non Personnel	1,158,526	1,128,062	1,211,409	1,232,657
Total	2,258,229	2,319,990	2,506,984	3,291,314

Program 3. Buildings & Structures

Gary P. Moccia, Manager Organization: 260300

Program Description

The Inspector of Buildings oversees all building permit application processing, plans and zoning reviews, field inspections, and investigative and regulatory enforcement activities administered by the department. The Buildings and Structures management staff issues building permits for repairs and installations, certificates of occupancy, and building licenses. Building inspectors ensure safety and compliance with the allowable uses and applicable laws and codes. The Plans and Zoning division reviews all building permit applications. The division's building, electrical, and mechanical inspectors inspect all construction and renovation work to ensure that proper safety standards are followed. Inspectors respond to all community complaints about non-permitted work and zoning violations, including the use of land and structures beyond the allowable use and occupancy. Educational zoning materials and zoning clinics are made available at 1010 Massachusetts Avenue and neighborhood libraries to assist individuals and businesses.

Program Strategies

- Ensure safety of buildings by tracking their compliance with codes by means of scheduled inspections.
- Respond to Buildings and Structures complaints efficiently and effectively.
- To ensure that inspections are performed on an annual basis.
- To issue Certificates of Occupancy within 15 days of application.
- To process Buildings and Structures violations in an efficient manner.

Performance Measures	Actual '05	Actual '06	Projected '07	Target '08
% of final Certificates of Occupancy issued within 15 days		47%	53%	80%
Building, Electrical, and Mechanical inspections performed	38,974	42,516	38,937	42,000
Building, Electrical, and Mechanical permits issued	41,903	41,998	38,937	42,000
Number of Certificates of Occupancy issued within 15 days		863	919	1,600
Number of Certificates of Occupancy requested	1,859	1,848	1,749	2,000
Number of violations written	1,431	1,384	1,701	1,500

Selected Service Indicators	Actual '05	Actual '06	Approp '07	Budget '08
Personnel Services	4,578,402	4,846,152	5,051,383	4,506,707
Non Personnel	379,108	299,555	353,057	416,038
Total	4,957,510	5,145,707	5,404,440	4,922,745

Program 4. Field Services

William J. Good III, Manager Organization: 260400

Program Description

The Field Services program consists of four divisions: Health, Housing, Environmental Services and Weights & Measures. The Health Division's role is to protect the public health by permitting and inspecting food establishments, restaurants, caterers, health clubs, massage practitioners, and recreational camps. The Housing Division's role is to ensure the availability of clean, safe living conditions as required by the State Sanitary Code. The Environmental Services Division is responsible for the abatement and prevention of rodent infestation, the implementation of the City's site cleanliness ordinance, the boarding and securing of abandoned properties, and the coordination of the vacant lot maintenance program. The Code Enforcement Police, within the Environmental Services program, is responsible for preserving the cleanliness and environmental safety of the City. The Weights and Measures Division is charged with protecting consumers by ensuring accuracy in retail establishment pricing and proper readings on gas pumps, taxi meters, scales and fuel truck meters.

Program Strategies

- Conduct compliance inspections annually for auto body and repair shops.
- Direct the cleaning of all vacant lots deemed to pose public health concerns.
- Ensure that public safety and health are protected by having abandoned and/or derelict buildings secured.
- Ensure that tenants are provided with rental units that comply with building and sanitary codes.
- Increase the availability of safe, healthy housing units through inspections, enforcement, and partnerships.
- Inspect all food establishments on a routine and complaint basis.
- Respond to cleanliness and environmental safety complaints within 48 hours.
- Respond to housing "no heat" complaints within 24 hours.
- Through inspections and enforcement, ensure accurate pricing in stores.

<i>Performance Measures</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Projected '07</i>	<i>Target '08</i>
% of code enforcement complaints responded to within 48 hours	100%	100%	100%	100%
% of high-risk food establishments inspected 3 times annually	100%	100%	100%	1,00%
% of no heat complaints responded to within 24 hours	100%	100%	100%	100%
% of vacant lots cleaned annually		100%	100%	100%
Auto body & repair shops inspected	211	285	280	750
Code enforcement complaints received	7,694	8,482	9,096	8,000
Code violation notices issued	32,062	36,832	38,030	42,000

<i>Selected Service Indicators</i>	<i>Actual '05</i>	<i>Actual '06</i>	<i>Approp '07</i>	<i>Budget '08</i>
Personnel Services	5,165,233	5,245,993	5,611,031	5,763,937
Non Personnel	360,815	518,604	469,204	575,998
Total	5,526,048	5,764,597	6,080,235	6,339,935

External Funds Projects

Weights and Measures Enforcement Fund

Project Mission

The fund was created in 1998 in order to be in compliance with MGL c. 98 s. 29A, which was amended in 1998 to allow local weights and measures departments to issue civil citations (fines). The amended law specifically required that the revenue collected from said fines be retained and expended only for the purposes of the enforcing "item pricing" and weights and measures laws.