

CREAR UNA IDENTIFICACIÓN DE USUARIO PARA UNA CUENTA DE PROVEEDOR EXISTENTE EN EL PORTAL DE PROVEEDORES

Bienvenido al Portal de Proveedores de la Ciudad de Boston. Para registrar a un usuario individual de una Identificación de Proveedor existente en el portal de proveedores, siga las siguientes instrucciones. Usted puede registrar tantos usuarios con su Identificación de Usuario singular como desee en una cuenta de proveedor. Necesitará un Número de Identificación Tributaria y una Identificación de Proveedor para realizar este registro.

1. Abra su navegador de internet e introduzca www.boston.gov/procurement, luego, oprima el enlace 'Go To Supplier Portal' (Ir al Portal de Proveedores).

CITY of BOSTON | Mayor Martin J. Walsh

PAY AND APPLY PUBLIC NOTICES FEEDBACK TRANSLATE

HOME · DEPARTMENTS · PROCUREMENT

PROCUREMENT

We buy the highest quality products for the City at the lowest possible price. Our department selects vendors through public bidding and processes purchase orders and contracts.

LEARN ABOUT BIDDING MORE RESOURCES MEET THE PURCHASING AGENT

CITY OF BOSTON BIDS AND RFPs

You can find a list of current bids and RFPs through the City Record:

CONTACT

617-635-4564

PURCHASING@BOSTON.GOV

1 CITY HALL SQUARE
ROOM 808
BOSTON, MA 02201-2034
UNITED STATES

Monday through Friday, 9 a.m. - 5 p.m.

GO TO SUPPLIER PORTAL

2. Oprima el enlace de 'Vendor Registration Form' (Formulario de Registro de Proveedores) cerca de la parte inferior izquierda, para comenzar con el proceso de registro.

City of Boston Supplier Portal

Home Sign out

Favorites Main Menu

Login

Login as an Existing User

User ID:

Password:

Sign In

Forgot User Id
Click here to email your User Id

I forgot my password
Click here to reset your password

Supplier Portal Registration

Register as a Sourcing Bidder

City of Boston's Bidders are suppliers which have access to view the City's Invitations for Bid, Requests for Proposal, and other procurement events. You must be registered in order to place a bid. In addition, registered suppliers can select categories of procurement which they want to be notified of. When a bid event is posted to the City of Boston Supplier Portal, Bidders who have selected that potential contract's relevant category of business may be notified of the event via email. Please use this registration process if you are looking to become a City of Boston supplier and need to be notified of future events.

Vendor Registration Form

City of Boston's Vendors have an existing agreement (contract, awarded bid, etc.) with the City and the City. Vendors have all of the same access to place bid offers on future on future events that Bidders do. They also are able to maintain company information on their Vendor profile and see details of their contractual agreements with City of Boston. Please use this registration process if you are already an active City of Boston vendor looking to register as a supplier portal user.

My Sell Events

Event ID	Event Name	Start Date/Time	End Date/Time	Event Status
EV00005882	Tents and rental equipment 2 events	08/14/2018 5:45PM EDT	08/20/2018 05:00 PM EDT	Posted
EV00005884	Salt Shed Repair	08/15/2018 9:00AM EDT	08/22/2018 04:00 PM EDT	Posted
EV00005581	SENIOR SHUTTLE SCHEDULING SOFTWARE	07/16/2018 12:01PM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005726	Roxbury Phase III Survey & Malcolm X Project	07/16/2018 10:00AM EDT	08/31/2018 05:00 PM EDT	Posted
EV00005808	Industrial Cleaning at Various BFD locations	08/06/2018 9:00AM EDT	08/20/2018 12:00 PM EDT	Posted
EV00005844	Furnish & Install Bunk Room Partitions	08/13/2018 9:00AM EDT	08/30/2018 12:00 PM EDT	Posted
EV00005839	Ford F-350 Crew Cab Truck BPD	08/06/2018 9:00AM EDT	08/21/2018 12:00 PM EDT	Posted
EV00005845	Duct Cleaning for Boston Fire Department	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005837	Compact SUV (BFD)	08/06/2018 9:00AM EDT	08/21/2018 12:00 PM EDT	Posted
EV00005836	Compact SUV (BFD)	08/06/2018 9:00AM EDT	08/21/2018 12:00 PM EDT	Posted
EV00005844	BFD WORK POLO SHIRTS	08/13/2018 9:00AM EDT	08/27/2018 12:00 PM EDT	Posted
EV00005777	BFD Diesel Powered Marine Engine Repairs	08/06/2018 9:00AM EDT	08/20/2018 12:00 PM EDT	Posted
EV00005813	BFD Boat Repairs to Gasoline Powered boats	08/06/2018 9:00AM EDT	08/20/2018 12:00 PM EDT	Posted
EV00005686	Appraisal Services on an As-Needed Basis	08/13/2018 9:00AM EDT	08/28/2018 04:00 PM EDT	Posted
EV00005811	Access Control System	08/06/2018 9:00AM EDT	08/22/2018 12:00 PM EDT	Posted
EV00005769	Abandoned Vehicle Disposal	08/06/2018 10:00AM EDT	08/21/2018 12:00 PM EDT	Posted
EV00005861	2019 Harley Davidson FLHP Police Motorcycle	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005865	2019 Ford Transit Cargo Van/Wagon XL350 2-Types	08/13/2018 9:00AM EDT	08/29/2018 12:00 PM EDT	Posted
EV00005856	2019 Ford Interceptor Utility AWD (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005855	2019 Ford Interceptor Explorer AWD (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005857	2019 Ford Interceptor AWD Marked SUV K-9 (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005859	2019 Ford Interceptor AWD Marked SUV (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005858	2019 Ford Interceptor AWD Marked SUV (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005860	2019 Ford Fusion Hybrid SE (BPD)	08/13/2018 9:00AM EDT	08/28/2018 12:00 PM EDT	Posted
EV00005867	2019 Ford F350 - 4x4 Rack Body Plow Sander	08/13/2018 9:00AM EDT	08/29/2018 12:00 PM EDT	Posted
EV00005866	2019 Ford F250-2WD Cab and Chassis Prisoner Transp	08/13/2018 9:00AM EDT	08/29/2018 12:00 PM EDT	Posted
EV00005830	2019 Chevy Tahoe LTZ (BPD)	08/06/2018 9:00AM EDT	08/21/2018 12:00 PM EDT	Posted

3. Se muestra el formulario de **Create a Vendor User Account (Creación de Cuenta de Usuario de Proveedor)**. Complete todos los campos necesarios, marcados con asterisco *, e introduzca el Número de Identificación de Proveedor, de 10 dígitos, de su organización. Oprima **'Submit' (Enviar)**.

(Su número de Identificación de Proveedor se encuentra en la parte superior izquierda de cualquier orden de compra, pago y/o contrato que su compañía haya recibido).



Create a Vendor User Account

1) New Vendors: Register a user account and then log in to complete the Vendor Eform

2) Existing Vendors: Register a user account and reference your 10 digit City of Boston Vendor ID below

***First Name:**

***Last Name:**

***Email:**

***Tax Identification No:** 9-digit number assigned by IRS, no spaces/dashes

City of Boston Vendor ID: 10-digit number assigned by City. Existing Vendors Only

Check if you are authorized to sign & execute contracts for this company

***Enter User ID:** User ID must be a minimum of 7 characters

***Password:**

***Confirm Password:**

Your Password must:

- Be at least 8 characters in length
- Contain at least 1 upper case letter and 1 lower case letter
- Contain at least 1 number (0-9)
- Contain at least 1 special character

***Security Question:** ▼

***Response:**

*** Required Field**

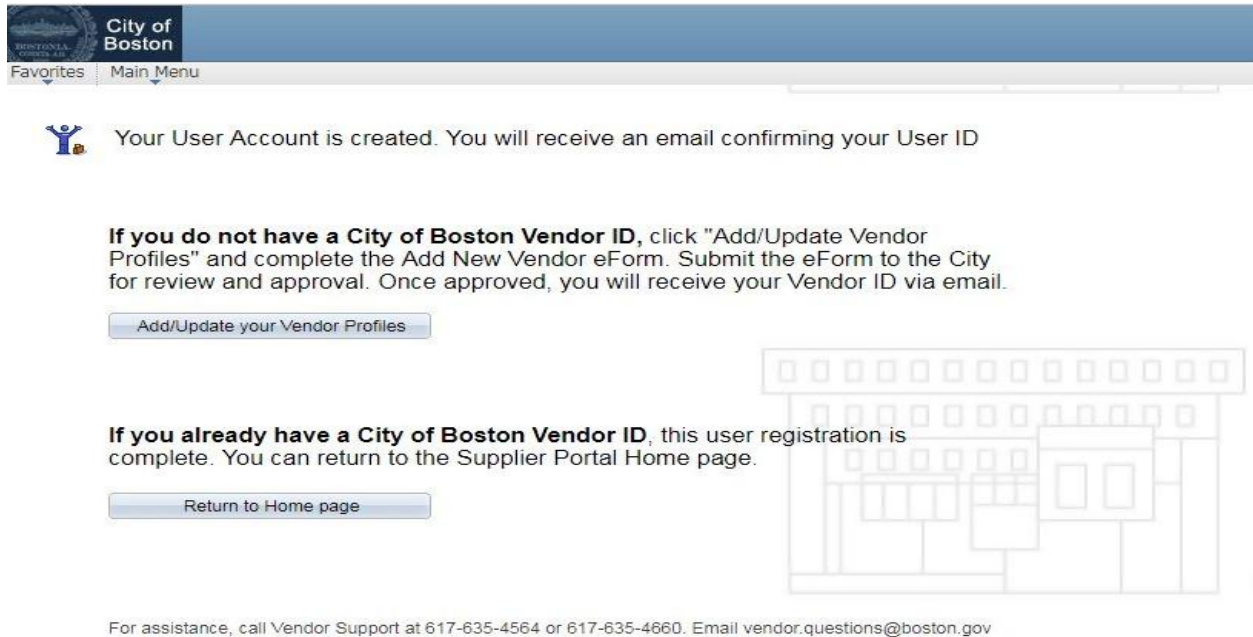
Si usted se está registrando como individuo, en lugar de como entidad de negocios, puede utilizar su número de seguridad social

Usted puede elegir lo que desee como Nombre de Usuario, siempre que tenga al menos 7 caracteres de longitud. Nota: Los Nombres de Usuario son SeNsIbLeS a MaYúScUIAs

Marcar esta casilla otorga ciertos permisos en el sistema, que le permiten a la Ciudad de Boston enviar contratos para su firma electrónica a este usuario, y le permite al usuario acceder, firmar y cargar documentos para devolverlos a la Ciudad de Boston. Dejar la casilla sin marcar no afecta de ninguna manera la capacidad de los usuarios de utilizar el portal para cualquier otra función.

4. Luego de oprimir **“Submit” (Enviar)** su registro está completo. Se le llevará a la siguiente página. **¡Usted ha terminado!** Simplemente oprima **‘Return to Home Page’ (Volver a la Página de Inicio)** para volver a la página de inicio del portal de proveedores.

*Si usted lo decide, puede acceder a su cuenta de proveedor para realizar cambios/actualizaciones, si lo desea, oprimiendo el botón de **‘Create/Update your Vendor Profile’ (Crear/Actualizar su Perfil de Proveedor)**.*



The screenshot shows the City of Boston Vendor Registration confirmation page. At the top left is the City of Boston logo and navigation links for 'Favorites' and 'Main Menu'. A blue banner contains the text: 'Your User Account is created. You will receive an email confirming your User ID'. Below this, there are two sections. The first section, for users without a Vendor ID, includes the text: 'If you do not have a City of Boston Vendor ID, click "Add/Update Vendor Profiles" and complete the Add New Vendor eForm. Submit the eForm to the City for review and approval. Once approved, you will receive your Vendor ID via email.' and a button labeled 'Add/Update your Vendor Profiles'. The second section, for users with a Vendor ID, includes the text: 'If you already have a City of Boston Vendor ID, this user registration is complete. You can return to the Supplier Portal Home page.' and a button labeled 'Return to Home page'. A faint background image of a computer keyboard and mouse is visible on the right side of the page. At the bottom, contact information for Vendor Support is provided: 'For assistance, call Vendor Support at 617-635-4564 or 617-635-4660. Email vendor.questions@boston.gov'.

Si usted tiene cualquier pregunta, por favor no dude en contactar al soporte de nuestro portal de proveedores, al 617-635-4564. También puede contactarnos por correo electrónico a vendor.questions@boston.gov

¡Gracias por utilizar el Portal de Proveedores!